

TURKS AND CAICOS ISLANDS COMMUNITY COLLEGE

Applications are invited from suitably qualified and experienced persons to fill the post of Librarian at the Turks and Caicos Islands Community College in Grand Turk.

The Librarian directs and maintains the College Library service, materials, and facilities according to standard library procedures as well as works with the faculty, staff and administration of the College in formulating and implementing policies and regulations for the effective functioning of the library.

Minimum qualifications for this post are a Bachelors Degree with a minimum of a second class honours or a recognized professional qualification in the discipline with at least three years experience preferably at a College Library. Must be computer literate and up to date with the technological changes/advances in online database management issues to improve access for all users.

Salary is in the fixed scale of US\$26,928

In the case of staff recruited from overseas, appointment is on contractual terms for an initial period of two years. A gratuity is payable at the end of satisfactory contractual service at the rate of 15% of salary drawn during the period of service. A housing allowance is payable at existing rates.

Applications with copies of qualifications, two character references, a police record and a recent testimonial from current place of employment should be sent to the PRINCIPAL, TCICOMMUNITY COLLEGE, PO BOX 236, GRAND TURK, TURKS AND CAICOS ISLANDS to reach not later than 27th March 2006. Where possible applicants should e-mail or fax their applications.

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